



# PURCHASE ORDER

**DELIVERY DUE DATE: 11 DEC 2024**

Procurement Unit

Tel. No.: 045-606-8142 / 606-8157

Supplier : **TARLAC MAC ENTERPRISES, INC.**  
 Address : 1030 Mac Arthur Highway, Brgy. San Nicolas, Tarlac City  
 Type of Business : Merchandising  
 TIN No. : 216-156-371-000 VAT Reg.  
 Tel. No. : 0998-958-6802

PR No.: 2024-09-354  
 PO No.: 2024-715  
 Date: 11/08/2024  
 Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 20 Calendar Days  
 Date of Delivery: \_\_\_\_\_ Payment Term: N/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece	<b>EXECUTIVE TABLE</b> , with extension table and built-in drawers, TYM-118 OT 1.6M ***** <i>Purpose: for office use.</i>	1	11,600.00	<b>11,600.00</b>

(Total Amount in Words) Eleven Thousand Six Hundred Pesos Only

Waranty Shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,



DR. ARNOLD E. VELASCO  
 President  
 Authorized Official

Conforme:

*[Signature]*  
 Rosche Del Cervantes 11/21/2024

**TARLAC MAC ENTERPRISES, INC.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_

Funds Available:

*[Signature]*  
**JASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No. : 02-200441-2024-11-3724  
 Amount : 11,600