



PURCHASE ORDER

Procurement Unit
Telefax No : 045-982 4630

DELIVERY DUE DATE: *pick-up / COD*

Supplier : SKYFILES INCORPORATED 33 Magnolia St. Town & Country Executive Village Address : <u>Mayamor, Antipolo City</u> TIN#: <u>008-173-785 VAT Reg.</u> Tel. No. : <u>02-401-9216 / 0928-501-3311 / 0917-813-3383</u>	PR No.: <u>2019-07-239</u> PO No.: <u>2019-564</u> Date: <u>9/5/2019</u> Mode of Procurement: <u>Shopping</u>
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Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: TARLAC STATE UNIVERSITY	Delivery Term: <u>pick-up</u>
Date of Delivery:	Payment Term: <u>COD</u>

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	pcs	DATA FILE BOX , made with chipboard, with closed ends, (5"x9"x15 3/4") Purpose: For office use	50	130.00	<u>6,500.00</u>

(Total Amount in Words) Six Thousand Five Hundred Pesos Only

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. GLENARI T. MADRAGA
VP, Adm & Finance
Authorized Official

Conforme: *[Signature]*
KEY P. CANTENT *SEPT-13, 2019*

SKYFILES INCORPORATED
(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

COMMISSION ON AUDITS
RECEIVED
13 SEP 2019

Funds Available: <i>[Signature]</i> IESUS S. DANGANAN Budget Officer IV	ALOBS No. : Amount :
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ok posted 9/13/19



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RECEIVED
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