



# PURCHASE ORDER

Procurement Unit  
Tel No.: (045) 606-8142/ 606-8157

**DELIVERY DUE DATE:** 6/21/24

Supplier: **INFOWORX INC.**  
Address: **Mc Arthur Highway, San Roque, Tarlac City**  
Type of Business: **Merchandising**  
TIN No.: **004-845-988-005 VAT Reg.**  
Tel. No.: **Telefax No.: 045-491-2383**

PR No.: **2024-03-124**  
PO No.: **2024-260**  
Date: **4/30/2024**  
Mode of Procurement: **Shopping**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**      Delivery Term: **45 calendar days**  
Date of Delivery:      Payment Term: **n/30**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	bottle	INK, Epson T673100 L800, Black-70ml	5	515.00	2,575.00
2	bottle	INK, Epson T673200 L800, Cyan-70ml	2	515.00	1,030.00
3	bottle	INK, Epson T673500 L800, Lt. Cyan-70ml	2	515.00	1,030.00
4	bottle	INK, Epson T673600 L800, Lt. Magenta-70ml	5	515.00	2,575.00
5	bottle	INK, Epson T673300 L800, Magenta-70ml	2	515.00	1,030.00
6	bottle	INK, Epson T673400 L800, Yellow-70ml	2	515.00	1,030.00
***** Purpose: APP 2024 - 1st Quarter Print Shop (for office use)					<b><u>9,270.00</u></b>

(Total Amount in Words) Nine Thousand Two Hundred Seventy Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. ARNOLD E. VELASCO**  
President

Authorized Official

Conforme:

**INFOWORX INC.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

Funds Available:

**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No.: **02-207512-2024-05-0234**  
Amount: **9270**