



PURCHASE ORDER

DELIVERY DUE DATE: 11 SEP 2024

Procurement Unit
Tel. No.: 045-606-8142/ 606-8157

Supplier : **TARLAC MAC ENTERPRISES, INC.**
Address : 1030 Mac Arthur Highway, Brgy. San Nicolas, Tarlac City
Type of Business : Merchandising
TIN No. : 216-156-371-000 VAT Reg.
Tel. No. : 0977-398-6495

PR No.: 2024-07-318
PO No.: 2024-529
Date: 08/20/2024
Mode of Procurement: Small Value

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 15 Calendar Days
Date of Delivery: _____ Payment Term: N/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece	INK, Black 120ml, for printer M3178/2140 (EPSON 005) ***** <i>Purpose: for office use.</i>	3	585.00	<u>1,755.00</u>

(Total Amount in Words) One Thousand Seven Hundred Fifty Five Pesos Only

Waranty Shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARNOLD E. VELASCO
President
Authorized Official

Conforme: *[Signature]* 8/27/24
ROSELIZ DEL B. CERVANTES



TARLAC MAC ENTERPRISES, INC.

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

Funds Available:
[Signature]
JASPER A. VAUDER, CPA
Budget Officer

ALOBS No. :
Amount :