



PURCHASE ORDER

Appendix 61

Procurement Unit
Telephone No. (045) 606-8110 local 157/142

DELIVERY DUE DATE: JAN 30 2026

Supplier: PHILIPPINE DUPLICATORS, INC.	P O No: <u>2026-043</u>
Address: <u>CCC Bldg., KM. 14, West Service Road, Edison Ave., Brgy. Merville, Parañaque City</u>	Date: <u>1/28/2026</u>
TIN: <u>000-412-893-00000 VAT Reg.</u>	Mode of Procurement: <u>Small Value Procurement (SVP)</u>
Contact No: <u>0915-916-3840 / (02) 8822-2601-08</u>	

Gentlemen
Please furnish this Office the following articles subject to the terms and conditions contained herein.


Place of Delivery: TARLAC STATE UNIVERSITY Delivery Term: 60 calendar days
Date of Delivery: _____ Payment Term: n/30

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	cartridge	INK CARTRIDGE, Black, for MPC2004ex	7	5,425.00	37,975.00
2	cartridge	INK CARTRIDGE, Cyan, for MPC2004ex	7	10,675.00	74,725.00
3	cartridge	INK CARTRIDGE, Magenta, for MPC2004ex	7	10,675.00	74,725.00
4	cartridge	INK CARTRIDGE, Yellow, for MPC2004ex	7	10,675.00	74,725.00
5	cartridge	INK, for Copy Printer DD3344	50	1,115.52	55,776.00
6	roll	MASTER ROLL, for Copy Printer DD3344 CPMT 15'	10	6,083.84	60,838.40
7	cartridge	TONER CART, for MP2014	21	3,700.00	77,700.00
8	cartridge	PRINT CARTRIDGE, Black, IM C2510	26	6,033.00	156,858.00
9	cartridge	PRINT CARTRIDGE, Cyan, IM C2510	14	10,992.00	153,888.00
10	cartridge	PRINT CARTRIDGE, Magenta, IM C2510	14	10,992.00	153,888.00
11	cartridge	PRINT CARTRIDGE, Yellow, IM C2510	14	10,992.00	153,888.00
12	cartridge	TONER COPIER, Black, MP2501L	15	2,710.40	40,656.00
***** Purpose: Copier Consumables - APP 3rd Quarter 2025 (PR#: 2025-11-368)					1,115,642.40

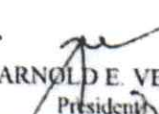
One Million One Hundred Fifteen Thousand Six Hundred Forty-Two Pesos and Forty Centavos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item's. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous events or changes in law, and national government policies.

Conforme


 Signature over Printed Name of Supplier
JAN. 29, 2026
 Date



Very truly yours,

DR. ARNOLD E. VELASCO
 President
 Authorized Official

Fund Cluster: _____
Funds Available: _____


JASPER VAUDER, CPA
 Budget Officer

ORS/BURS No.: 12-106441-2026-01-0391
 Date of the ORS/BURS: 29 JAN 2026
 Amount: ₱ 1,115,642.40

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Kevin



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Purpose: Copier Consumables - APP 3rd Quarter 2025 (PR#: 2025-11-368)

One Million One Hundred Fifteen Thousand Six Hundred Forty-Two Pesos and Forty Centavos Only

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Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

DR. ARNOLD E. VELASCO
President

Authorized Official



Fund Cluster : _____

Funds Available : _____

JASPER A. YAUDER, CPA
Budget Officer

ORS/BURS No. : 12-206441-2026-01-0391

Date of the ORS/BURS: 29 JAN 2026

Amount : ₱ 1,115,642.40