



WORK ORDER

Procurement Unit

Telephone No.: (045) 606-8110 local 157/142

DELIVERY DUE DATE: FEB 28 2025

Supplier : TOYOTA SAN FERNANDO PAMPANGA, INC.	Work Order No.: <u>2026-034</u>
Address : <u>Olongapo-Gapan Road, City of San Fernando 2000, Pampanga</u>	Date : <u>2/6/2026</u> ✓
TIN : <u>234-410-504-002 VAT Reg.</u>	JO No. : <u>2025-327</u> ✓
Tel. No. : <u>(045)961-1188/(045)961-8011</u>	Date: <u>12/16/2025</u> ✓
	Mode of Procurement : <u>Direct Contracting</u> ✓
	Mode of Payment : <u>n/30</u> ✓

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work **Ten (10) calendar days** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	PROCUREMENT OF AUTOMOTIVE MAINTENANCE SERVICES ✓ Change Oil 20,000 KMS PMS Check Up for Grandia SSC <u>SCC</u> 1093 ✓ *****	26,188.84 ✓	<u>26,188.84</u>


In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s. Contract may be terminated in whole or in part, at anytime for the convenience of the Government upon thirty (30) calendar days' written notice, if determined the existence of conditions make the project implementation economically, financially or technically impractical and/or unnecessary, such as, but not limited to, fortuitous event/s or changes in law, and national government policies.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier: MARLON MANUNSA
Date: 2/18/26

DR. ARNOLD E. VELASCO
President
Authorized Official



Fund Cluster : _____	ORS/BURS No. : <u>02-MU41-MK-12-1571</u>
Funds Available : _____	Date of the ORS/BURS: <u>Feb 11, 2026</u>
JASPER A. YAUDER, CPA Budget Officer	Amount : <u>26,188.84</u>