



# WORK ORDER

DELIVERY DUE DATE: 11/5/2020

Procurement Unit  
Telefax No.: 045-982-4630

Supplier: **INFOWORX INC**  
Address: **McArthur Highway, San Roque, Tarlac City**  
TIN: **004-845-988-005 VAT Reg.**  
Tel. No.: **(045) 491-2383**

Work Order No.: 2020-056  
Date: 22/09/2020  
JO No.: 2020-074  
Date: 26/08/2020  
Mode of Procurement: **Small Value**  
Mode of Payment: **N/30**

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **30 calendar days** upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

| QTY. | UNIT                | DESCRIPTION   | UNIT COST | TOTAL COST           |
|------|---------------------|---|-----------|----------------------|
| 1    | account/<br>license | <b>ADOBE CREATIVE CLOUD FOR TEAMS SUBSCRIPTION</b><br>Adobe 65297751BA01A12 / Creative Cloud for teams All Apps/ Multi Asian Languages/ All/ Multiple Platforms/ Team Licensing Subscription New/ 1 year/ 1 User/ Level 1 1-9<br>20+ Creative Apps: Get industry - Leading Apps (pr Design, Photography, Video and Web- including Adobe Photoshop, Illustrator, In Design, Spark and Acrobat Pro.<br>Integrated with popular Apps: Creative Cloud Works with Slack, Microsoft Teams and other productivity App your Team uses every day.<br>• Easy License Management<br>• Premium Tech Support<br>• Unlimited Job Post on Adobe Talent<br>• Adobe Fonts<br>• Behance<br>• Creative Cloud Libraries<br>• Adobe Portfolio<br>• 1 TB of Cloud Storage per user<br>***** | 69,000.00 | <del>69,000.00</del> |

(Please read carefully at the back hereof)

Charge to: **61-101-01-1010-01-1010**

RGA No.:  
CONFORME & INCLUSIVE COPY:

*Marcos Austria*  
**INFOWORX INC**

Firm/Dealer/Supplier/Contractor

Date: **10-6-20**

COMMISSION ON AUDIT, TSU  
**RECEIVED**

By: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

**06 OCT 2020**

FUNDS AVAILABLE:

*Elena Mays Teofilo*  
**ELENA MAYS TEOFILO**  
Head, Budget Office

APPROVED:

*DR. Glenard T. Madriaga*  
**DR. GLENARD T. MADRIAGA**  
VP. Admin. & Finance  
Authorized Official

Form No.: TSU-PRO-SF 10

Revision No.: 01

Effective Date: March 01, 20

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*Mark 10/9*



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(Please read carefully at the back hereof)

Charge to: 12-106441-2020-09-1244  
ROA No. :  
CONFORME & RECEIVE COPY :

**INFOWORX INC.**  
Firm/Dealer/Supplier/Contractor

Date \_\_\_\_\_  
Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



FUNDS AVAILABLE:

ELENA MAY T. TEOFILO  
Head, Budget Office

APPROVED:

DR. GLENARD T. MADRIAGA  
VP, Admin. & Finance  
Authorized Official

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