



PURCHASE ORDER

DELIVERY DUE DATE: 1/17/24

Procurement Unit

Tel. No.: 045-606-8142/ 606-8157

Supplier : **METDRIE TRADING**
 Address : Unit 1 F. Raymundo St. Pandayan Zone 1. Meycauyan Bulacan
 Type of Business : Manufacturing
 TIN#: 253-233-566-001 NON-VAT
 Tel. No. : 02-861-1373 /0926-679-2380/0908-418-3007

PR No.: 2023-10-388
 PO No.: 2023-648
 Date: 12/7/2023
 Mode of Procurement: Shopping

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days
 Date of Delivery: Payment Term: N/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	unit	FIRE EXTINGUISHER REFILL, 5lbs (dry chemical, color red) warranty: <i>One (1) Year</i> ***** <i>Purpose: PPMP 2023</i>	15	195.00	2,925.00



(Total Amount in Words) Two Thousand Nine Hundred Twenty-Five Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACEN ROSETE
 Vice President for Administration
 Authorized Official

Conform

12/18/23

METDRIE TRADING

(Signature over printed name & date)

Bank Account Name: Metdrie Trading
 Bank Account Number: 0231-1708-12
 Bank Name: Landbank of the Philippines
 Bank Address: West Avenue, Quezon city

Funds Available:

IASPER A. YAUDER, CPA
 Budget Officer

ALOBS No.: 17-7044 107 12-2021
 Amount: 2,925.00



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Very truly yours,

DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official

Conforme:

METDRIE TRADING

(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____

Funds Available:

IASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 17-71444-2023-12-2021
Amount : 2,925.00