



# WORK ORDER

**DELIVERY DUE DATE:** 24 OCT 2024

Procurement Unit  
Tel. No.: 045-606-8142/606-8157

Supplier : **DEN-BELS FOOTWEAR AND GENERAL MERCHANDISE (MARIBEL MACARANAS)**  
Address : Ancheta St., Poblacion, Tarlac City  
TIN : 253-281-708-001 Non VAT  
Tel. No. : 0939-371-7888 / 491-4961

Work Order No.: 2024-322  
Date : 10/2/2024  
JO No. 2024-359  
Date : 9/6/2024  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Twenty (20)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

| QTY | UNIT | DESCRIPTION  | UNIT COST | TOTAL COST              |
|-----|------|--|-----------|-------------------------|
| 1   | lot  | <b>LABOR AND MATERIALS: TAILORING SERVICES</b><br>Tailoring of Institutional Polo Shirt in Celebration of CAASUC 2024 on October 15, 2024.<br><br><b>*150 pcs of Polo Shirt (SUBLIMATION)</b><br>-16 pcs Small, 63 pcs Medium, 45 pcs Large, 19 XL, 4 XXL, 3 pcs XXXL<br><br>***** | 81,000.00 | <b><u>81,000.00</u></b> |

(Please read carefully at the back hereof)

Charge to: 02-206644  
ROA No.: 1024-D-3161

CONFORME & RECEIVE COPY: *[Signature]*

6/4/24

FUNDS AVAILABLE:

JASPER A YAUDER, CPA  
Budget Officer

**DEN-BELS FOOTWEAR AND GENERAL MERCHANDISE (MARIBEL MACARANAS)**

Firm/Dealer/Supplier/Contractor



APPROVED:

DR. ARNOLD E. VELASCO  
President  
Authorized Official

Date: \_\_\_\_\_  
Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_