



PURCHASE ORDER

Procurement Unit

Telephone No.: 045-606-8142/606-8157

DELIVERY DUE DATE: 8-21-2020

Supplier : **INFOWORX INC.**
 Address : Mc Arthur Highway, San Roque, Tarlac City
 TIN#: 004-845-988-005 VAT Reg.
 Tel. No. : (045) 491-2383
 Contact Person: Marcelo H. Austria

PR No.: 2020-06-120
 PO No.: 2020-242
 Date: 7/16/2020
 Mode of Procurement: Small Value

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
 Date of Delivery: _____

Delivery Term: 30 Calendar Days
 Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	cart	TONER CART, HP 30A Black Laserjet ***** <i>Purpose: for Office used</i>	10	4,000.00	<u>40,000.00</u>

RECEIVED
 By: *[Signature]* Date: 23 JUL 2020

(Total Amount in Words) Forty Thousand Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

[Signature]
DR. GLENARD T. MADRIAGA 7/21
 VP, Admin. & Finance
 Authorized Official

Conforme:

INFOWORX INC.

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____

Funds Available:

[Signature]
ELENA MAY T. TEOFILO
 Head, Budget Office

ALOBS No. :
 Amount :



PURCHASE ORDER

DELIVERY DUE DATE: 8-21-2020

Procurement Unit

Telephone No: 095 4982171/095-8137

Supplier: **INFOWORK INC.**
Address: **McArthur Highway, San Roque, Tula City**
TIN#: **095-845-988-005 VAT Reg.**
Tel. No.: **10151-421-2383**
Contact Person: **Marcelo H. Austria**

PR No.: **2020-06-120**
PO No.: **2020-242**
Date: **7/16/2020**
Mode of Procurement: **Small Value**

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery: _____

Delivery Term: 30 Calendar Days
Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	cart	TONER CART, HP 30A Black Laserjet Purpose for Office use	10	4,000.00	<u>40,000.00</u>

COMMISSION ON AUDIT RECEIVED
By: *[Signature]* Date: **23 JUL 2020**

(Total Amount in Words) Forty Thousand Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

[Signature]
DR. GLEKARD T. MADRAGA VP, Admin. & Finance
Authorized Official

Confirmer:

[Signature]
MARCELO H. AUSTRIA
7-22-20

INFOWORK INC.

(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____

Funds Available:

[Signature]
ELENA JENY T. TEORLO
Chief, Budget Office

ALOS No.:
Amount:

No. TSO-PDO-12-09

Revision No. 2

Effectivity Date: October 25, 2019

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all noted 7/29/2020