



# WORK ORDER

**DELIVERY DUE DATE:** 9/29/23

Procurement Unit  
Tel No.: 045-606-8142

Supplier : **GEMS CUTFLOWERS & PARTY NEEDS**  
Address : M.H. Del Pilar St., Sto. Cristo, Tarlac City  
TIN : 257-225-178-000 Non-VAT  
Tel. No. : (045) 982-8754 / 0927 535 4427

Work Order No.: 2023-189  
Date : 9/13/2023  
JO No. : 2023-217  
Date : 8/30/2023  
Mode of Procurement: Small Value  
Mode of Payment: n/15

SIR/MADAM:

You are hereby advised to accomplish/deliver the following job/work within **Ten (10)** calendar days upon receipt of the Work Order as per quotation submitted by you duly approved by the TSU Committee on Bids and Awards and the President of the Agency

QTY.	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	lot	<b>LABOR AND MATERIALS: FLOWER ARRANGEMENT SERVICES</b> <b>Fresh Flower Arrangement</b> for the Stage and <b>(2 pcs) LEI</b> - fresh flowers for the two (2) Guest Speaker during the Baccalaureate Services and 34th Commencement Exercises (Midyear) at the TSU Gymnasium and Bulwagang Kanlahi  *****	11,800.00	<b><u>11,800.00</u></b>

(Please read carefully at the back hereof)

Charge to: 02-10210  
ROA No.: 2023-09-068  
CONFORME & RECEIVE COPY:

RECEIVED  
SEP 19 2023

*[Signature]* 9/19/23  
**GEMS CUTFLOWERS & PARTY NEEDS**  
Firm/Dealer/Supplier/Contractor

**FUNDS AVAILABLE:**  
*[Signature]*  
JASPER A. YAUDER, CPA  
Budget Officer

Bank Account Name:  
Bank Account Number:  
Bank Name:  
Bank Address:

**APPROVED:**  
*[Signature]*  
DR. GRACE N. ROSETE  
Vice President for Administration  
Authorized Official