



REQUEST FOR QUOTATION (RFQ) No. 489-2022

Procurement Unit

The Tarlac State University (TSU), through its Bids and Awards Committee (BAC) and Procurement Unit, will undertake an **Alternative Method of Procurement through Negotiated Procurement** for the items stated below, in accordance with **Section 53.9 Small Value Procurement** of the Revised Implementing Rules and Regulations of Republic Act. No. 9184.

The TSU hereinafter referred to as "the Buyer", now requests submission of a price quotation for the subject below:

Purchase Request No.	DESCRIPTION/PARTICULARS	APPROVED BUDGET FOR THE CONTRACT (ABC) inclusive of VAT
2022-09-269 (PROC)	VARIOUS OFFICE EQUIPMENT, APPLIANCES, FURNITURES & FIXTURES	800,342.00

Purpose: for APP 2022 1st Quarter.

Philgeps Posting: Active Date: 9-23-22 Closing Date: 9-29-22 Category: Office Equipment Reference No.: 9043005

Interested suppliers are required to submit the following documents:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Valid and Current Mayor's / Business Permit | <input type="checkbox"/> Latest Income / Business Tax Return |
| <input checked="" type="checkbox"/> Proof of PhilGeps Registration | <input type="checkbox"/> Omnibus Sworn Statement |
| | <input type="checkbox"/> Brochure, if applicable |

TSU Condition of Sale:

1. Delivery Schedule: 30 calendar days from receipt of approved PO/NTP
2. Bid Validity: 120 calendar days from submission of bids
3. Delivery Site: Supply and Property Management Unit, Tarlac State University (045) 606-8159 / (045) 982-2605
4. Warranty shall be for a period minimum of three (3) months of expendable supplies, or a supplies/equipment after acceptance by the procuring entity of the delivered

Award of contract shall be made to the bidder with the lowest quotation for the subject goods which comply with the minimum technical specifications and other terms and conditions stated herein.

Any alteration, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or his/her duly authorized representative.

Submission of duly signed Price Quotation Form (Attachment 1-6) and eligibility documents is not later than 9-29-22 at the Procurement Unit, Admin Building Tarlac State University, Tarlac City.

Open submission may be done manually or through email at tsucanvassing@gmail.com / julietelaineacuna@yahoo.com / javy_carlos@yahoo.com

The penalty for late deliveries is one tenth (1/10) of one (1) percent of the cost of the underperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten (10%) percent of the contract price, the procuring entity shall rescind the contract without prejudice to other courses of action and remedies open to it.

The TSU reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in accordance with Section 41 of R.A 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.


ELENA MAY T. TEOFILO
 Head, Procurement Unit

PRICE QUOTATION

Date: 9/20/2022
 RFQ No. 489-2022
 PR No. 2022-09-269 (PROC)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
1	piece(s)	Cabinet , assembled 4 layer, lateral steel filling	2		
2	unit	Cabinet, Digital Dry Cabinet , capacity: 90L, dimension: 42.5mm x 37.5mm x 68.0mm, weight: 18.4kg	1		
3	piece(s)	CABINET , filing, steel, 3 drawers, beige, 42"W X 18" D X 52-1/2" H	3		
4	unit	CABINET , Steel, Filing Cabinet Layers: 4 Dimension: 35.43"x17.72"x52.3" (LxWxH) Color: Beige Features: *Anti-Tilt *Central Locking *Punched Holes for Folders *Plastic Divider *Movable Hanger *With Name Holder	1		
5	set	CHAIR , Executive Swivel Chair	1		

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

PRICE QUOTATION

Date: 9/20/2022
 RFQ No. 489-2022
 PR No. 2022-09-269 (PROC)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
6	unit	CHAIR , Swivel Executive; high backrest; mesh net with armrest; chrome leg; color: black, ergonomic swivel	4		
7	unit	CHAIR , Swivel Junior Executive; ergonomic swivel; mesh backrest	34		
8	unit	MACHINE, PAPER TRIMMER CUTTING , Table top, Guillotine type cutting machine, Paper capacity: 20-25 sheets of multi-purpose paper, Paper size: B4 (max) Base size: Approximately: 400 x 300mm, Paper Length Ruler size: 33cm (min), Paper width ruler scale: 30cm (min), Ruler Scale: Centimeter, Base paper size markings: B7, B6, A5, B5, A4, B4, with guillotine arm tension/ safety bolt, includes securable sliding paper size marker, made of high quality hardened stainless steel knife, with stationary blade guard, with operating manual, warranty: 1 year on parts and services	1		

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

PRICE QUOTATION

Date: 9/20/2022
 RFQ No. 489-2022
 PR No. 2022-09-269 (PROC)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
9	set	OFFICE CUBICLE , (Low Partition; Made of fabric with glass (stripe Forsted sticker); Dimensions: 1.50m x 1.5m x 0.60.; with wooden mobile pedestal and CPU rack; Panel Thicknes; 4.68m; Color; Charcoal Gray	16		
10	unit	OVEN , Smart Inverter Microwave oven which is made of Stainless Steel having 1.4 cu.ft (40 to 50L) Capacity with Easy Clean, Charcoal Lighting Heater, LED Lamp, Rounded Corner Cavity, Quick Defrost, Quick Heating, Fast Cooking, Various Cooking options, Stable working, Stable Ring, Compact Size, Bigger Capacity	1		
11	unit	TABLE, Clerical, L55" X W27.5" X H30.25"	1		
12	unit	WATER DISPENSER , Hot & cold with compartment, cooling capacity: 3.4L; heating capacity: 1.2L; 3 Indicator lights; 2 power switch; Dimension (WxDXH) 310mm x 350mm x 990mm	2		
13	unit	WATER DISPENSER, WATER DISPENSER	1		

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

PRICE QUOTATION

Date: 9/20/2022
 RFQ No. 489-2022
 PR No. 2022-09-269 (PROC)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
14	set	CONFERENCE TABLE & CHAIRS , Conference Table with 10 Swivel Chairs; Table Dimensions (LxW): 260 cm or 120" x 120 cm or 47"; accomodate 10 people; solid wood; one piece top; leather writing pad; weight capacity: 100 kg; swivel chair: tilt lock mechanism; 30 mm chrome steel base and PP Casters; Pneumatic Height Adjustments; 360 degrees	1		
15	set	CONFERENCE TABLE & CHAIRS , with Chairs (10 seater); Color Gray/Cherry, Spain Oval Conference Table, 8-10 seaters capacity, Wood Laminated Furnished	2		
16	piece(s)	MICROPHONE, DELUXE VOCAL MICROPHONE vintage design of the 55 with an audio upgrade and an integrated swivel stand mount.	1		
17	set	SALA SET , (5 piece) Leather material Wide series; 1-3seater and 2-1seater and 1 center table and 1 corner table.	2		

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

PRICE QUOTATION

Date: 9/20/2022
 RFQ No. 489-2022
 PR No. 2022-09-269 (PROC)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
18	set	SALA SET, SOFA 1pc (3 seater), 2pcs. (1 seater), with center table; Color: Black; Leather Finish with 3pcs pillows	2		
19	set	SALA SET, SOFA 1pc (3 seater), 2pcs. (1 seater), with center table; Color: dark brown; Leather Finish with 3pcs pillows	1		
20	unit	SHREDDER , 22 sheets per pass; Shreds Paper, Staples, CDs/DVDs & Credit Cards; 4mm Strip Cut / DIN Security Level P-2; 230mm Entry Throat (A4); Bin Capacity: 390 sheets - 39 litres; Dimensions (WxDxH): 420x340x660mm	1		
21	piece(s)	SOFA , Office Furniture Fabiola L-shape Sofa Primary Material Gemelina Frame, Upholstery Color: Leatherette Renzo Coal Base/Legs A-330B Metal Legs Special Feature: • Fixed Seat Cushion and Fixed Back Cushion • Made in the Philippines	1		

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

PRICE QUOTATION

Date: 9/20/2022
 RFQ No. 489-2022
 PR No. 2022-09-269 (PROC)

The Bids and Awards Committee
 c/o Procurement Unit
 TSU, Tarlac City
 (045) 982 -4630 / (045) 606 -8157

Sir / Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price quotation for the item/s identified below:

ITEM NO.	UNIT	ITEM & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE
22	unit	TABLE , Executive made of wood, L-type, mahogany finished; size: 1.6m with 3-left side drawer & 2-right side drawers and with front drawer and top glass	2		
23	unit	TABLE , Office Table, L Shape Materials: MFC Table, Steel legs & Modesty, Bullnose edge Dimensions: 180Wx70Dx75Hcm Finish: Light gray top & frame Mobile pedestal: light gray/beige (flush handle) keyboard tray tray & hanging drawing: beige	1		

Warranty : _____

The above-quoted price is inclusive of all costs and applicable taxes

Very truly yours,

AUTHORIZED REPRESENTATIVE:

Signature : _____
 Printed Name : _____
 Date : _____
 Company Name Registered : _____
 E-mail Address : _____
 Contact no. : _____

BANK DETAILS:

Bank Name : _____
 Bank Address : _____
 Bank Account Name : _____
 Bank Account Number : _____

Form No.: TSU-PRO-SF-06	Revision No.: 06	Effectivity Date: March 5, 2020	Page 7 of 7
-------------------------	------------------	---------------------------------	-------------



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9043505
Procuring Entity TARLAC STATE UNIVERSITY
Title Various Office Equipment, Appliances, Furniture's & Fixtures
Area of Delivery Tarlac

Solicitation Number: 489-2022	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	3
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Office Equipment	Date Published	23/09/2022
Approved Budget for the Contract: PHP 800,342.00	Last Updated / Time	22/09/2022 07:24 AM
Delivery Period: 30 Day/s	Closing Date / Time	29/09/2022 13:00 PM
Client Agency:		
Contact Person: Juliet Elaine Acuna Canvasser Romulo Blvd. Tarlac City Tarlac Philippines 2300 63-045-6068157 julietelaineacuna@yahoo.com		

Description

for university use

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget
1	Cabinet	assembled 4 layer, lateral steel filling	2	Piece	27,000.00
2	Cabinet, Digital Dry Cabinet	capacity: 90L, dimension: 42.5mm x 37.5mm x 68.0mm, weight: 18.4kg	1	Unit	14,000.00
3	CABINET	filing, steel, 3 drawers, beige, 42"W X 18" D X 52-1/2" H	3	Piece	45,000.00
4	CABINET	Steel, Filing Cabinet Layers: 4 Dimension: 35.43"x17.72"x52.3" (LxWxH) Color: Beige Features: *Anti-Tilt *Central Locking *Punched Holes for Folders *Plastic Divider *Movable Hanger *With Name Holder	1	Unit	15,800.00
5	CHAIR	Executive Swivel Chair	1	Set	10,000.00
6	CHAIR	Swivel Executive; high backrest; mesh net with armrest; chrome leg; color: black, ergonomic swivel	4	Unit	24,200.00
7	CHAIR	Swivel Junior Executive; ergonomic swivel; mesh backrest	34	Unit	130,730.00
8	MACHINE, PAPER TRIMMER CUTTING	Table top, Guillotine type cutting machine, Paper capacity: 20-25 sheets of multi-purpose paper, Paper size: B4 (max) Base size: Approximately: 400 x 300mm, Paper Length Ruler size: 33cm (min), Paper width ruler scale: 30cm (min), Ruler Scale: Centi	1	Unit	8,500.00
9	OFFICE CUBICLE	(Low Partition; Made of fabric with glass (stripe Forsted sticker); Dimensions: 1.50m x 1.5m x 0.60.; with wooden mobile	16	Set	96,000.00

		pedestal and CPU rack; Panel Thickness; 4.68m; Color; Charcoal Gray			
10	OVEN	Smart Inverter Microwave oven which is made of Stainless Steel having 1.4 cu.ft (40 to 50L) Capacity with Easy Clean, Charcoal Lighting Heater, LED Lamp, Rounded Corner Cavity, Quick Defrost, Quick Heating, Fast Cooking, Various Cooking options, Sta	1	Unit	8,000.00
11	TABLE	Clerical, L55" X W27.5" X H30.25"	1	Unit	10,000.00
12	WATER DISPENSER	Hot & cold with compartment, cooling capacity: 3.4L; heating capacity: 1.2L; 3 Indicator lights; 2 power switch; Dimension (WxDXH) 310mm x 350mm x 990mm.	2	Unit	11,112.00
13	WATER DISPENSER	WATER DISPENSER	1	Unit	14,000.00
14	CONFERENCE TABLE & CHAIRS	Conference Table with 10 Swivel Chairs; Table Dimensions (LxW): 260 cm or 120" x 120 cm or 47"; accommodate 10 people; solid wood; one piece top; leather writing pad; weight capacity: 100 kg; swivel chair: tilt lock mechanism; 30 mm chrome steel base	1	Set	40,000.00
15	CONFERENCE TABLE & CHAIRS	with Chairs (10 seater); Color Gray/Cherry, Spain Oval Conference Table, 8- 10 seaters capacity, Wood Laminated Furnished	2	Set	60,000.00
16	MICROPHONE, DELUXE VOCAL MICROPHONE	vintage design of the 55 with an audio upgrade and an integrated swivel stand mount.	1	Piece	15,000.00
17	SALA SET	(5 piece) Leather material Wide series; 1-3seater and 2-1seater and 1 center table and 1 corner table.	2	Set	70,000.00
18	SALA SET	SOFA 1pc (3 seater), 2pcs. (1 seater), with center table; Color: Black; Leather Finish with 3pcs pillows	1	Set	50,000.00
19	SALA SET	SOFA 1pc (3 seater), 2pcs. (1 seater), with center table; Color: dark brown; Leather Finish with 3pcs pillows	1	Set	40,000.00
20	SHREDDER	22 sheets per pass; Shreds Paper, Staples, CDs/DVDs & Credit Cards; 4mm Strip Cut./ DIN Security Level P-2; 230mm Entry Throat (A4); Bin Capacity: 390 sheets - 39 litres; Dimensions (WxDxH): 420x340x660mm	1	Unit	30,000.00
21	SOFA	Office Furniture Fabiola L-shape Sofa: Primary Material Gemellina Frame, Upholstery Color: Leatherette Renzo Coal Base/Legs A-330B Metal Legs Special Feature: • Fixed Seat Cushion and Fixed Back Cushion • Made in the Philippines	1	Piece	23,000.00
22	TABLE	Executive made of wood, L-type, mahogany finished; size: 1.6m with 3-left side drawer & 2-right side drawers and with front drawer and top glass	2	Unit	38,000.00
23	TABLE	Office Table, L Shape Materials: MFC Table, Steel legs & Modesty, Bullnose edge Dimensions: 180Wx70Dx75Hcm. Finish: Light gray top & frame Mobile pedestal: light gray/beige (flush handle) keyboard tray tray & hanging; drawing: beige	1	Unit	20,000.00

Other Information

The bidders must download the attached documents in the associated component section.

Created by Juliet Elaine Acuna

Date Created 22/09/2022

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

